**CSCI 401 Final Project Weekly Status Report**

*This is an individual status report, so you should only include tasks that you specifically worked on, not all of the tasks completed by the team.*

Project: \_\_Appraisal Training Record Tracking\_\_\_ Date: \_\_\_\_Sept 7 2017\_\_\_\_\_

Name \_\_\_\_James Tseng\_\_\_\_

What did you accomplish this week? (Use a second page if you need more space.)

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| **# Actual Hours** | **Task** |
| 2 | Online meeting to consolidate work done for the Proof of Concept, discussion to address member questions regarding each other's ideas and work |
| 2 | Researching and designing a basic UI for the web page, created prototypes using Justinmind with simple features |
| 2 | Creating the powerpoint presentation, running through our presentation, and discussing on improvements |
| 2 | Client meeting to deliver the Proof of Concept and our presentation, got approval to start ground work |
| 2 | Team meeting to consolidate information from client meeting, and planning our next steps to deliver the product. This included looking at the big picture, then breaking down each task into very small tasks that can be done in hours. Created a timeline to reflect this, and divided work amongst the team. |
| 1 | Researching on developing a web application, looking into PHP/CSS3/HTML5 and figuring how to start coding the web |

What are you planning to accomplish next week? (Use a second page if you need more space.)

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| **# Estimated Hours** | **Task** |
| 8 | Coding the web page and creating an MVP, learning PHP |
| 2 | Team meeting to combine the work that we have completed, and addressing any issues or concerns |
| 2 | Client Meeting to demonstrate what we have completed, and address questions that we or they may have |
| 2 | Team meeting to consolidate ideas from client meeting, and to divide tasks |